



# Arkansas Department of Health

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Governor Asa Hutchinson  
José R. Romero, MD, Interim Secretary of Health

## ASBART

### Arkansas State Board of Acupuncture and Related Technique

#### Board Meeting Minutes

December 17, 2021

12:00 pm CST

Jana Brady L.Ac., President / Professional Member  
Michele Fincher L.Ac., Vice President / Professional Member  
Michael Buffington M.D. / Ex-Officio  
Michael Sims / Public Member  
Wendy Poole / Public Member

#### Members Present

Jana Brady  
Michele Fincher  
Michael Buffington  
Michael Sims

#### Other Attendees

Russell Burns (ADH)  
Sara Farris (AG Office)  
Matt Gilmore (ADH)

**Call to Order:** The meeting was called to order by President Jana Brady at 12:07 pm CST.

**Review/Approval of Minutes:** Minutes from 10/6/21 board meeting were unanimously approved

Motion: Michael Sims      2<sup>nd</sup>: Jana Brady

**Financial Report:** September, October, & November 2021 Financial Reports were unanimously approved.

Motion: Michele Fincher      2<sup>nd</sup>: Jana Brady

#### **Licensure Report and Approval:**

1. The new licensure of Schuyler R. Kraus was unanimously approved.

Motion: Jana Brady      2<sup>nd</sup>: Michele Fincher

2. The Licensure Report was presented.

**Licensure Renewals:** All submitted licensure continuing education courses were unanimously approved. Russell is to send a notice requesting all licensees who submitted ACE and/or E-LOTUS courses as part of their continuing education requirements to provide the board office with a copy of the course certificate with NCCAOM approval shown on the certificate after these certificates have been received.

Motion: Jana Brady      2<sup>nd</sup>: Michele Fincher

All submitted licensure renewals were unanimously approved with the following exceptions. Rene Sparrow and Mamie Burruss were extended a ninety (90) day period to provide the board office with documentation certifying completion of a CPR course for either "Healthcare Professionals", "Healthcare Providers", "HCP", "Acupuncturist", or "NCCAOM Approved/Certified". Russell is to provide both licensees with notification of the need for this documentation.

Motion: Michele Fincher

2<sup>nd</sup>: Michael Sims

**CSA:** The CSA report was unanimously approved.

Motion: Jana Brady

2<sup>nd</sup>: Michael Sims

**Additional Business:**

1. Russell is to send the board members a copy of the reports that have been filed on Complaint 21-001.
2. Sara Farris clarified that since the Board had already approved the promulgated rules, no meeting was needed to approve these rules unless the legislative committee had additional comments that needed to be addressed.
3. No additional meeting was needed since all renewals had been addressed.
4. The next two (2) board meetings were set for May 13, 2022 & December 16, 2022.

**Adjournment:** Jana Brady adjourned the meeting at 12:50 pm CST.

Motion: Michele Fincher

2<sup>nd</sup>: Jana Brady