

Arkansas State Board of Athletic Training

Board Meeting Minutes

March 11, 2024

Attendees

Board Members: Ron Carroll (Joined at 9:05 am), Terry DeWitt, Tim Atkinson, and Sherry Riggins

Attorney General's Office: Sarah DeBusk

Others Present: Chris Turnage, Becky Crenshaw

Board Staff: Russell Burns

A. Call To Order

Russell Burns (Director) called the meeting to order and announced the roll call of attendees at 9:05 a.m. CST.

B. Minutes

The minutes of the October 18, 2023 board meeting were unanimously approved.

Motion to approve: Tim Atkinson

2nd: Sherry Riggins

Vote: 3 – 0

C. Financial Report

Russell Burns presented the reports from October 2023 – February 2024 to the board. The January 2024 Cash/Investments Ending Balance of \$254,036.80 was noted. The reports were unanimously approved.

Motion to approve: Sherry Riggins

2nd: Tim Atkinson

Vote: 3-0

D. Licensure Report

Russell Burns presented the Licensure Report from the agenda. It was noted that one (1) additional license by exam had occurred since the information was sent to the board for today's meeting.

E. Fluid Administration by Athletic Trainers

A discussion was held concerning Arkansas athletic trainers administering fluids. Russell Burns reminded the Board that an e-mail went out in October 2023 with attachments comprised of a letter from Cheria McDonald with the Department of Education concerning the administering of medications and a letter from Ron Carroll giving context on Cheria McDonald's letter. Ron Carroll noted that he had checked with a couple of the colleges in the state and that IV administration was a part of their athletic training curriculum. Also, Ron mentioned that CAATE Standards #72 & #75 were mentioned to him in reference to IV fluid administration. A motion was made and unanimously approved to have the board members submit questions to the board office by April 1, 2024 and submit the questions to the BOC for answers/feedback to the board office by May 1, 2024 with the board office arranging a board meeting soon thereafter.

Motion to approve: Ron Carroll

2nd: Sherry Riggins

Vote: 4-0

F. Control Self Assessment (CSA)

Russell Burns explained that the Control Self Assessment was an internal auditing of procedures and IT security done every two (2) years by the board office and submitted to the Department of Health. It was noted that any concerns that any board member had with the CSA would be addressed. No issues were brought up by the Board.

G. CARE Conference 2024

Ron Carroll and Terry DeWitt were available to attend. A motion was made and unanimously approved that Ron Carroll was nominated as primary to attend the convention if only one person was allowed per state with Terry DeWitt being the secondary attendee if the BOC allows.

Motion: Tim Atkinson

2nd: Sherry Riggins`

Vote: 4-0

I. Additional Business

Election of Board Officers:

- A. A motion was made and unanimously approved to nominate Ron Carroll as Chairman of the Board.

Motion: Tim Atkinson

2nd: Sherry Riggins

Vote: 4-0

- B. A motion was made and unanimously approved to nominate Terry DeWitt as Secretary of the Board.

Motion: Tim Atkinson

2nd: Sherry Riggins

Vote: 4-0

Ron Carroll closed the meeting at 9:58 a.m. CST.