



Arkansas Department of Health

Arkansas State Board of Acupuncture & Related Techniques

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ASBART Arkansas State Board of Acupuncture and Related Technique

Board Meeting Minutes

July 27, 2023

1:00 pm CST

Jana Brady L.Ac., President / Professional Member
Michael Buffington M.D. / Ex-Officio
Michael Sims / Public Member
Wendy Poole / Public Member

Members Present

Jana Brady
Wendy Poole
Michael Buffington
Michael Sims

Other Attendees

Russell Burns (ADH)
Sara Farris (Attorney General's Office)
Matt Gilmore (ADH)

Call to Order: The meeting was called to order by Board President Jana Brady at 1:03 pm CST.

Review/Approval of February 16, 2023 Minutes: The minutes from the previous board meeting were unanimously approved.

Motion: Michael Sims

2nd: Jana Brady

Financial Report: February through June 2023 Financial Reports were presented to the board by Russell Burns (Board Director).

Licensure Report:

1. 41 Active Licenses (No change) – The licensure report was presented to the board by Russell Burns (Board Director).

Fund Reduction:

1. Russell Burns presented the board with the fund reduction plan that was recently enacted beginning July 1, 2023. A discussion was conducted and documentation was presented that estimated the board's fund balance to be reduced to the desired three (3) average annual expense aggregate in 4-5 years.

Rules Promulgation:

1. Russell Burns (Board Director) reminded the board that during the February 16th meeting, it was determined that a discussion on enacting a requirement for a licensee to notify the board office of a felony conviction within a set timeframe was to be conducted during rules promulgation.

After discussion on this issue, a motion was made and unanimously approved to table discussion on enacting a new rule on this issue.

Motion: Wendy Poole

2nd: Michael Sims

2. A discussion was conducted on the recently enacted Act 137 of 2023 and the acceptance of relevant and applicable uniformed service education, training, national certification, and service-issued credentials toward occupational licensure qualifications or requirements when considering an application for initial licensure or an individual listed in Title III(G)(b). A motion was made and unanimously approved to accept III(G) – subsection (f) into the board rules.

Motion: Jany Brady

2nd: Michael Sims

Next Meeting: Thursday, December 21st, 2023 at noon.

Adjournment: Jana Brady adjourned the meeting at 12:29 pm CST.